

# Checklist workflow

- Project overview and filter
- ToDo list
- Checklist workflow
- Milestone release
- Critical change
- Multiproject management cockpit



Checklist

Through an optimized workflow, the number of displayed vertices in the checklist can be reduced

Checklist categories	Criteria
Red frame	<ul style="list-style-type: none"><li>• Actual appointment is empty or actual appointment is after today and the lowest scheduled appointment is before today</li></ul> <p>OR</p> <ul style="list-style-type: none"><li>• The top not completed action that has an appointment and whose appointment is set before today</li></ul>
Filter: Green/Yellow/Red	<ul style="list-style-type: none"><li>• Corresponds to the status of the corner point</li></ul>
Filter: Completed	<ul style="list-style-type: none"><li>• Actual date is set</li></ul>
Filter: Open	<ul style="list-style-type: none"><li>• No actual date</li></ul>